

Subject: SBRS Announcement for Deputy Center Director, CVM
Date: 2/19/99 10:55 AM

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THE CLOSING DATE ON THIS ANNOUNCEMENT HAS BEEN EXTENDED.

SPECIAL NOTES:

This position may be filled in the Senior Executive Service (SES), the Senior Biomedical Research Service (SBRS), as Title 38, or Commissioned Corps. This announcement is for appointment to the SBRS or Title 38. To apply as SES, see announcement number FDA-99-1-SES

POSITION: Deputy Center Director, Center for Veterinary Medicine
(This is a scientific position that may be filled in the biological sciences, health science, veterinary, or physical science series)

SALARY RANGE FOR SBRS: \$80,658 to \$151,800

ANNOUNCEMENT NO.: FDA-99-2-RS

ORGANIZATION: Center for Veterinary Medicine
Food and Drug Administration

OPENING DATE: February 12,1999 CLOSING DATE: April 12, 1999

LOCATION: Rockville, Maryland

AREA OF CONSIDERATION: Applications will be accepted from all qualified Federal employees.

DUTIES AND RESPONSIBILITIES:

The Center for Veterinary Medicine (CVM) is responsible for protecting the public health of the nation, as it may be impaired by veterinary drugs, feed additives and animal devices. CVM's regulatory functions are geared to ensure that veterinary drugs, feed additives and animal devices are safe and effective, honestly and informatively labeled and packaged. This position is located on the staff of the Director, CVM. As the Deputy Director for CVM, the incumbent assists in providing overall leadership and management to CVM and participates with the Center Director in planning, organizing, directing, staffing, coordinating, controlling, and evaluating Center activities to achieve the mission of the Center, with maximum effectiveness and efficiency.

QUALIFICATIONS:

Candidates must have a strong scientific background and managerial experience. The Senior Biomedical Research Service (SBRS) requires an earned doctoral level degree in biomedicine or in a related field. In addition, for this position, applicants must meet the following:

Mandatory Professional/Technical Qualifications: Candidates must have:

1. A doctoral level degree in veterinary medicine or a relevant biological, biomedical, physical, health or allied science.
2. Experience at the executive level in planning, directing and evaluating broad scientific research or regulatory programs and activities that demonstrate the ability to effectively coordinate and productively integrate the multidisciplinary efforts of a scientific, professional and technological workforce.
3. A basic knowledge of food safety concerns in consideration of agricultural practices, public health and safety, and the issues surrounding these, and the ability to strike an appropriate balance among them.

Mandatory Managerial/Executive Qualifications: Candidates must have:

1. Administrative or managerial experience at the executive level which demonstrates strong leadership abilities in a scientific or public health environment. Leadership competence and abilities to develop program goals; assure that agency goals and priorities are considered; direct projects, including long-term and short-term planning; establish objectives and priorities; and conduct periodic program assessments.
2. Experience which indicates the ability to effectively interact with the scientific/academic communities, and/or medical or health related organizations, and/or members of Congress and other top level representatives of counterpart Federal agencies, and/or foreign governments, and/or representatives of the regulated industry and others nationally and internationally.
3. Ability and willingness to creatively allocate and manage resources in an environment of expanding responsibilities and declining resources.
4. Ability and willingness to implement equal employment opportunity programs.

Desirable Qualifications: It is desirable that candidates have:

1. A thorough working knowledge and understanding of the provisions, limitations, and practical application of Food and Drug Administration laws and regulations.
2. Recognition within the scientific community in the field of animal drugs, devices, and/or feed additives.
3. Training, professional development, and outside professional activities which provide evidence of initiative, resourcefulness and potential for effective job performance.
4. Receipt of honors, awards or other recognition for performance or contributions based on managerial or scientific experience.

EVALUATION METHOD:

Applications will be evaluated on the basis of relevant experience, training, self-development, awards; performance appraisals; desirable knowledges, skills and abilities; and on an assessment of supervisory abilities or potential. All applicants must meet the mandatory qualifications requirements to be eligible for further consideration, and must provide detailed evidence of possession of each of the experience, knowledge, skill, ability, and other personal characteristics requirements and show how and when they were used. This evidence must include clear, concise examples that show level of accomplishments and degree of responsibility (either in the application or on a separate attachment). Qualification determinations will be based on the information you supply. Performance, suitability and security information will be developed from vouchers, interviews, etc. Please provide the names and current addresses of first and second level supervisors or other responsible officials who have knowledge of your background so we can obtain performance information from them.

SBRS applications will be reviewed and evaluated by a panel of senior scientists. Finalists will be interviewed and the credentials of the recommended selectee will be evaluated by the FDA SBRS Credentials Committee.

HOW TO APPLY:

APPLICATIONS MUST BE RECEIVED IN THE OFFICE OF HUMAN RESOURCES AND MANAGEMENT SERVICES (Room 7B-32, Parklawn Building) BY THE CLOSING DATE OF THE ANNOUNCEMENT.

All applicants must submit the following:

(1) An OF-612 (Optional Application for Federal Employment), or an SF-171 (Application for Federal Employment), or a resume, or any other application form you choose. Your application must include the following information. Failure to include this information may result in the loss of job consideration.

- Announcement number, title of the position for which you are applying, and the lowest pay acceptable.
- Your full name and mailing address, along with day and evening telephone numbers.
- Your birth date, citizenship, and social security number.
- Name and location of colleges or universities you attended.
Major field of study. Semester/quarter hours completed or date of graduation.
- Give the following information for your paid and unpaid work experience related to the job for which you are applying. (Do not send job descriptions):
 - Job Title (include series and grade, if Federal)
 - Duties and accomplishments
 - Employer's name and address
 - Supervisor's name and phone number
 - Starting and ending dates (month/year)
 - Hours worked per week
 - Annual Salary
 - Number of people supervised

- List any other qualifications or training you have which you feel makes you a good candidate for this position.

(2) A copy of your most recent annual performance rating.

(3) A separate statement addressing the mandatory and desirable qualifications listed on this announcement.

The recommended selectee will be asked to provide letters of recommendation and other material for evaluation by the FDA SBRS Credentials Committee.

Submit application material to:

Arlene Karr
Office of Human Resources and Management Services
Food and Drug Administration
Room 7B-32, HFA-408, Parklawn Building
5600 Fishers Lane
Rockville, Maryland 20857

PHS Commissioned Officers may indicate an interest in this position by submitting a resume or curriculum vitae to the above address.

For a copy of this announcement, please call (301) 827-4170. For further information about this position, please contact Ms. Karr on (301) 827-4183. Our Fax number is (301) 443-6703.

All application forms are subject to the provisions of the privacy act and become the property of HHS.

All qualified candidates will receive consideration without regard to race, color, age, religion, gender, national origin, political affiliation, sexual orientation, marital status, union membership, or disability.

AN EQUAL OPPORTUNITY EMPLOYER